

Michigan City Council
Regular Meeting
July 1, 2013

The regular meeting of the Michigan City Council was called to order by Mayor Lauri Rysavy at 5:00 pm Monday, July 1, 2013. Council members present were Kathy Gilbertson, Scott Gilbertson, and Rodney Fisk. Absent was Scott Midstokke. City Superintendent Cathy Fisk was also present.

Rodney Fisk made a motion to approve the minutes of the 6-3-13 Council meeting, second by Kathy Gilbertson, motion carried.

After review and discussion and additions the bills payable were approved by a motion made by Scott Gilbertson, second by Rod Fisk, motion carried.

July 2013 bills to approve:

NDPERS (Life Ins)	\$8.97
NDPERS (Retirement)	\$267.74
Cathy Fisk (Health Ins)	\$545.00
Cathy Fisk (Salary)	\$2773.34
Robbyn Maresh (Salary)	\$1000.00
Agcom	\$961.65
Ameripride	\$100.05
Brager Disposal	\$2177.50
Cardmember Service	\$1318.88
Farmers Union Oil Co	
Grand Forks En Lab	\$36.00
Michigan Hometown Foods	\$113.69
ND One Call	
Nelson Cty Sheriff's Dept	\$926.10
Ness Press	\$159.24
Nodak Electric	\$664.00
Ottertail Power	
Polar Comm	\$199.33
Verizon Wireless	\$117.95
Lakota Hardware	\$52.35
Rysavy Plumbing	\$300.88
ND Sewage Pump	\$743.40 (repair)
Leading Edge Equip	\$1100.00 (trade)
Roto-Rooter	\$455.00
Ohnstad Electric	\$84.86
Bergstrom Electric	\$1667.83
Van Diest Supply	\$436.10
Al Fosness	\$100.00 (pickup rent)
Miller Repair	\$2093.03 (pickup repair)
S & S Agri Service	\$81.25
ND Dept of Health	\$188.32 (2012 contract fees)
Maynard Hjelseth	\$477.50

Michelle Linstad	\$300.00 (Assessor)
Michelle Linstad	\$600.00 (Web site /Face book)
Lauri Rysavy	\$250.00
Kathy Gilbertson	\$400.00
Scott Gilbertson	\$650.00
Rod Fisk	\$425.00
Scott Midstokke	\$325.00
Robbyn Maresh	\$25.60 (office supplies)
State Tax Comm.	\$35.99 (2012 w/h penalty & interest)
ND Insurance Dept	\$905.26
ND Ins Dept	\$588.08
City of Lakota	\$1015.00
Safety Tek	
Wagon Wheel	\$48.00

Cathy Fisk gave the Superintendent's report as follows:

1. 704,000 gal of water used & 646,000 gal billed
2. Lagoon new pump installed & running, State Inspector gave a good report
3. curbs have been painted
4. Lagoon has been sprayed for weeds
5. OT will be used as Comp time
6. Thank you to the Fire Dept for supervising the tree pile burn
7. Priority's for upcoming Michigan Days are; mosquito control, street & sidewalk weed control, mowing the new addition to the Cemetery

Paulette Haugen entered the meeting at 5:25 pm. Paulette read a letter she wrote to the Council. Copies of this letter are available at the City Office and by contacting PJ.

Auditor Robbyn Maresh reported gave a financial report as follows:

1. SRF #12 for \$14,922 and #13 for \$30,890 received from the Bank of ND in the total amount of \$45,812 on 6-10-13 for the waste water project. None had been submitted for the 2012 year as #12 was not completed correctly.
2. Another SRF # 14 and Final has been submitted for \$12,612.84
3. A letter was received from the State Tax Comm regarding inaccurate reporting for 2012 withholding and will be paid
4. Past due Utility bills of 60 days will be sent notices and Final Notices will be sent to residents who have not responded to their first notification. Water will be shut off on these delinquent accounts.
5. Letters will be sent regarding Past Due Pet Licenses
6. QuickBooks Premier Addition for Nonprofits 2013 has been purchased and will be installed. Mortenson/Rygh will input financial records for 2012 and Robbyn will input 2013. Rich

Mortenson is scheduled to be in the City office again on July 18 for the day.

7. Shut off valves and meters for the trailer court were discussed

Ron Nelson entered the meeting at 6:00pm.

After discussion a motion was made by Scott Gilbertson, second by Rod Fisk to have Mortenson/Rygh use the ending balance for December 2011 as a starting point for financial records entry. Motion carried.

Ron Nelson addressed the Council on behalf of the Brandon Workman family regarding the noon, 6 pm and 10 pm siren. Ron stated that in the short time the siren has been off the behavior of the 4 year old child has changed. He requested that the siren be left off for a period of one year. Discussion by the City Council followed regarding the pros and cons of the siren. Rod Fisk made a motion to leave the siren turned off pending receipt of documentation from the child's Case Worker. Kathy Gilbertson second the motion, motion carried.

Ron Nelson also stated that he has been reviewing our Ordinances and will attend the August Council meeting with a report.

Mayor Rysavy commented that she had listened to 5 hours of tape of the regular October 2012 meeting in an effort to make notes as there are no minutes for said meeting. She has about 10 pages and will type them up as "Unofficial" minutes for reference. She also stated that there are no minutes for the Special Budget approval meeting in October 2012.

Discussion followed on the Civic Center generator project. A motion was made by Scott Gilbertson to order the generator from Acme Electric and have Ohnstad Electric do the install, second by Rodney Fisk, motion carried.

Kathy Gilbertson will email the "Code of Ethics" to Robbyn who will forward them to Michelle Linstad for the City's Website.

Rod Fisk made a motion, second by Kathy Gilbertson to appoint the following:

- N Boyd Hagen, City Health Officer
- Doug Manbeck, City Attorney
- Moore Engineering, Inc, City Engineers
- First United Bank, Financial Institution
- City Council, City Board of Health

Motion carried.

Kyle Meyer from Moore Engineering entered the meeting at 6:30 pm.

A discussion followed regarding the letter of Michelle Linstad read at the June 3, 2013 City Council meeting. The Council addresses the points made by Michelle as follows:

1. there has been no discussion on replacing the furnaces in the Civic Center but repairs have been done
2. Part time person to assist a part time Auditor: the City is looking at using a Government program titled "Experience

Works” for persons 55 and older in the effort to have a Deputy Auditor

3. Office furniture: a used computer workstation was purchased for \$500, a new file cabinet for \$50 was purchased and 2 stacking file cabinets were donated by Gordon Maresh
4. Water meter replacement still pending
5. Short & long term plans for the City are being addressed by Moore Engineering
6. The city being a “Credit Card Company”, the Council approves all expenditures
7. Code of Ethics will be on the City website
8. Council member Rod Fisk has abstained from voting on financial decisions regarding Superintendent Cathy Fisk: past minutes have not reflected this
9. Vet’s Park mowing done by the Park District: in an effort to keep the Superintendents hours at 40 per week according to budget the yearly fee paid by the Park District does not cover mowing expenses
10. The drainage ditch running through the golf course HAS NEVER been discussed regarding the Duffers Club paying for any maintenance
11. A bid for the outdoor painting of the Civic Center was tabled at the October 5, 2011 Council meeting and no other bid has been asked for or received

Scott Gilbertson left the meeting at 7:15 pm.

Kyle Meyer from Moore Engineering presented packets to Council members regarding short and long term plans, projects and repairs for the City. These Infrastructure Improvements were discussed with Grant and Funding options for each project of 1. Water System Improvements, 2. Sanitation System Improvements, and 3. Street Improvements. Kyle will do more research for the City regarding these potential projects and at a later date will do a Public Presentation.

Mr. Meyer left the meeting at 7:25 pm.

Discussion followed regarding a Dept of Transportation agreement for curb ramp improvements and was tabled.

FEMA visited the City office 6-22-13 and now has paperwork regarding expenses incurred due to excessive rain.

Mayor Rysavy asked Council members to review Ordinance #142 for the next meeting.

Meeting adjourned at 7:45 pm.

